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COMMONWEALTH OF PENNSYLVANIA

AUDIT REPORT

MAYVIEW STATE HOSPITAL

MAYVIEW, PENNSYLVANIA

FOR THE FISCAL YEAR ENDED JUNE 30, 1966



REPORT OF THE

COMMISSION



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COMMONWEALTH OF PENNSYLVANIA
REPORT OF EXAMINATION
MAYVIEW STATE HOSPITAL
MAYVIEW, PENNSYLVANIA
FOR THE FISCAL YEAR ENDED JUNE 30, 1966



COMMONWEALTH OF PENNSYLVANIA



COMMONWEALTH OF PENNSYLVANIA

OFFICE OF THE
AUDITOR GENERAL

HARRISBURG

GRACE M. SLOAN

AUDITOR GENERAL

March 29, 1967

The Honorable Raymond P. Shafer
Governor of Pennsylvania
Harrisburg, Pennsylvania

My dear Governor Shafer:

We submit herewith our report of examination of the books of account and records as they pertain to the financial operations of

MAYVIEW STATE HOSPITAL

Mayview, Pennsylvania, for the fiscal year ended June 30, 1966, pursuant to the requirements of Section 402 of The Fiscal Code, and submit the following exhibits:

- | | |
|-----------|---|
| Exhibit A | Statement of allocations, expenditures and balances for the fiscal year ended June 30, 1966 |
| Exhibit B | Comparative statement of cash receipts and expenditures for the fiscal years ended June 30, 1966 and 1965 |
| Exhibit C | Statement of changes in accounts receivable for the fiscal year ended June 30, 1966 |
| Exhibit D | Statistics for the fiscal years ended June 30, 1966 and 1965 |
| Exhibit E | Little Store Fund balance sheet June 30, 1966 |
| Exhibit F | Little Store Fund comparative statement of income and surplus for the fiscal years ended June 30, 1966 and 1965 |
| Exhibit G | Special Funds statement of cash receipts and expenditures for the fiscal year ended June 30, 1966 |



COMMONWEALTH OF PENNSYLVANIA

We have examined the books of account and records of Mayview State Hospital, Mayview, Pennsylvania, for the fiscal year ended June 30, 1966. We have reviewed its system of internal control and accounting procedures and, without making a detailed audit of the transactions, have examined or tested accounting records and other supporting evidence by methods and to the extent deemed appropriate. Our examination was made in accordance with generally accepted auditing standards, and included all procedures which we considered necessary in the circumstances.

In our opinion, subject to the recommendations contained herein, the accompanying Exhibits A to G, inclusive, present fairly the operations of Mayview State Hospital, Mayview, Pennsylvania, for the fiscal year ended June 30, 1966, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

COMMENTS ON FINANCIAL OPERATIONS

Cash receipts for the fiscal years ended June 30, 1966 and 1965, see Exhibit B, amounted to \$723,028.65 and \$692,915.51, respectively, an increase of \$30,113.14 principally due to increased collections from part-pay patients receiving social security benefits.

Accounts receivable as of June 30, 1966, see Exhibit C, amounted to \$45,333.31, of which \$4,548.69 were billed prior to April 1966. Such overdue and unpaid accounts for a period of 90 days or over are required to be reported by the Department of Revenue to the Department of Justice by Section 512 of The Administrative Code. Since most of these overdue accounts were either paid or reported after June 30, 1966, no recommendation is deemed necessary at this time.

The existing accounting system of the Department of Revenue does not provide for an adequate control of the value (at billing rates) of services supplied indigent patients. Services supplied part-pay patients are controlled only to the extent of the part payments agreed upon; the difference between such agreement and the value (at billing rates) of services actually supplied is without control on the records. We again recommend that the Department of Revenue review the accounting system of State institutions with a view to improving its controls. We also recommend that this review and revision be completed as promptly as possible.

Cash expenditures for the fiscal years ended June 30, 1966 and 1965, see Exhibit B, amounted to \$6,662,780.72 and \$6,059,819.97, respectively, an increase of \$602,960.75, substantially accounted for by increases of \$468,409.56 in salaries caused mostly by regular salary increments, transfer of wage employees to salary payroll on February 1, 1966 and to a general salary increase effective July 1, 1965; \$95,306.64 in food largely due to a more diversified menu, night nourishment, and a rise in food costs; \$56,496.71 in contracted repairs caused by nonrecurring maintenance projects that were started in the previous year and completed in this fiscal year; \$39,458.77 in maintenance materials and supplies brought about by the establishment of a maintenance storeroom and increased use of maintenance parts, especially in the power plant for boiler repairs; \$27,123.09 in laboratory and medical supplies primarily due to increased use of drugs; \$21,720.10 in utilities and fuel brought about by the use of more fuel caused by adverse weather conditions, and \$9,147.41 in wearing apparel due to the fact that more patients are going on home visits and it is necessary to provide additional types of clothing for this purpose. These increases are partially offset by decreases of

\$131,682.13 in wages caused by the transfer of union wage employees to the salary payroll, \$5,012.51 in insurance, surety and fidelity bonds because the insurance payment made during the prior fiscal year also included the premium for the period under review, and \$2,364.86 in contracted maintenance services resulting mostly from fewer breakdowns in equipment.

The following commodities were received from the Federal Surplus Commodities Corporation during the fiscal year under review:

<u>COMMODITY</u>	<u>AMOUNT</u>
Flour, wheat	145,000 pounds
Butter	83,488 "
Lard	9,360 "
Oleomargarine	7,500 "
Sweet potatoes	7,000 "
Rice	5,000 "
Milk, powdered	4,860 "
Peaches, fresh	4,800 "
Peas, split, dried	3,600 "
Wheat, rolled	3,600 "
Beans, dried	2,500 "
Corn meal	1,500 "

Our examination of agricultural activities operations for the fiscal year under review disclosed a decrease in net savings of \$21,309.28 from 1965, principally due to a drop in production caused by adverse weather conditions and to a slight increase in production costs.

Respectfully submitted,


Grace M. Sloan



COMMONWEALTH OF PENNSYLVANIA

MAYVIEW STATE HOSPITAL
DEPARTMENT OF PUBLIC WELFARE
STATEMENT OF ALLOCATIONS, EXPENDITURES AND BALANCES
FOR THE FISCAL YEAR ENDED JUNE 30, 1966

	1963-1964 ALLOCATIONS	GENERAL FUND 1964-1965 ALLOCATIONS	1965-1966 ALLOCATIONS	TOTAL
Act	45-A	50-A	19-A	
Available allocations, July 1, 1965, and subsequent allocations	\$ 30,019.46	\$515,895.89	\$6,792,636.39	\$7,341,551.64
Expenditures	\$ 28,322.30	\$480,927.09	\$6,153,531.33*	\$6,662,780.72
Lapsed	302.03	34,968.80	-0-	35,270.83
	\$ 28,624.33	\$515,895.89	\$6,153,531.33	\$6,698,051.55
AVAILABLE BALANCE, JUNE 30, 1966	\$ 1,395.13	\$ -0-	\$ 642,104.96	\$ 643,500.09

*Includes requisitions for payment not warranted aggregating \$29,885.28.



COMMONWEALTH OF PENNSYLVANIA

MAYVIEW STATE HOSPITALDEPARTMENT OF PUBLIC WELFARECOMPARATIVE STATEMENT OF CASH RECEIPTS AND EXPENDITURESFOR THE FISCAL YEARS ENDED JUNE 30, 1966 AND 1965

	<u>YEAR ENDED JUNE 30</u>		<u>INCREASE</u> <u>(DECREASE)</u>
	<u>1966</u>	<u>1965</u>	
<u>RECEIPTS</u>			
Part-pay patients	\$ 551,403.68	\$ 493,928.15	\$ 57,475.53
Full-pay patients	168,481.22	194,541.98	(26,060.76)
Sale of surplus products	1,948.32	3,051.89	(1,103.57)
Miscellaneous	1,195.43	1,393.49	(198.06)
	<u> </u>	<u> </u>	<u> </u>
TOTAL	\$ 723,028.65	\$ 692,915.51	\$ 30,113.14
<u>EXPENDITURES</u>			
Salaries	\$4,472,638.96	\$4,004,229.40	\$468,409.56
Wages	246,197.79	377,879.92	(131,682.13)
Overtime and temporary salaried employees	17,864.19	15,296.40	2,567.79
Food	695,686.24	600,379.60	95,306.64
Utilities and fuel	256,169.92	234,449.82	21,720.10
Laboratory and medical supplies	249,865.76	222,742.67	27,123.09
Maintenance materials and supplies	129,569.22	90,110.45	39,458.77
Housekeeping supplies	104,860.75	89,959.58	14,901.17
Contracted repairs	90,084.98	33,588.27	56,496.71
Wearing apparel	88,964.79	79,817.38	9,147.41
Professional and specialized services	52,092.81	51,497.93	594.88
Equipment and machinery	48,259.99	44,050.88	4,209.11
Agricultural supplies	48,043.71	46,123.41	1,920.30
Communications	30,001.93	31,679.05	(1,677.12)
Contracted maintenance services	24,785.45	27,150.31	(2,364.86)
Furniture and furnishings	21,864.02	21,158.49	705.53
Insurance, surety and fidelity bonds	21,843.83	26,856.34	(5,012.51)
Motorized equipment supplies and repairs	13,355.41	11,799.88	1,555.53
Travel	7,987.36	5,259.28	2,728.08
Office supplies	6,855.10	6,493.85	361.25
Postage and freight	5,105.96	5,446.40	(340.44)
Rent of real estate	4,251.00	3,188.50	1,062.50
Educational, recreational and religious supplies	4,168.97	4,587.27	(418.30)
Rent of equipment	1,565.55	-0-	1,565.55
Advertising	1,322.05	954.65	367.40
Membership dues and subscriptions	951.85	878.35	73.50
Other services and supplies	129.77	48.53	81.24
	<u> </u>	<u> </u>	<u> </u>
Carried Forward	\$6,644,487.36	\$6,035,626.61	\$608,860.75



COMMONWEALTH OF PENNSYLVANIA

EXHIBIT B, CONTINUED

	<u>YEAR ENDED JUNE 30</u>		<u>INCREASE</u>
	<u>1966</u>	<u>1965</u>	<u>(DECREASE)</u>
<u>EXPENDITURES, CONTINUED</u>			
Brought Forward	\$6,644,487.36	\$6,035,626.61	\$608,860.75
Printing	29.60	251.60	(222.00)
Changes in purchased supplies inventory (Note)	<u>18,263.76</u>	<u>23,941.76</u>	<u>(5,678.00)</u>
TOTAL	<u>\$6,662,780.72</u>	<u>\$6,059,819.97</u>	<u>\$602,960.75</u>
EXCESS OF EXPENDITURES OVER RECEIPTS	<u>\$5,939,752.07</u>	<u>\$5,366,904.46</u>	<u>\$572,847.61</u>

Note: Adjustment for difference between beginning and ending purchased supplies inventory, necessary to convert statement from an accrual basis to a cash basis, and does not represent an expenditure of cash.



COMMONWEALTH OF PENNSYLVANIA

MAYVIEW STATE HOSPITAL
DEPARTMENT OF PUBLIC WELFARE
STATEMENT OF CHANGES IN ACCOUNTS RECEIVABLE
FOR THE FISCAL YEAR ENDED JUNE 30, 1966

ACCOUNTS RECEIVABLE BALANCE, JULY 1, 1965		\$ 48,137.11
Add income:		
Part-pay patients	\$550,970.09	
Full-pay patients	168,618.54	
Sale of surplus products	1,948.32	
Miscellaneous	<u>1,195.43</u>	<u>722,732.38</u>
		\$770,869.49
Deduct:		
Collections (see Exhibit B)	\$723,028.65*	
Uncollectible accounts written off by authority of Department of Justice	<u>2,507.53</u>	<u>725,536.18</u>
ACCOUNTS RECEIVABLE BALANCE, JUNE 30, 1966		<u>\$ 45,333.31</u>

*Collections deposited with State Treasurer.



COMMONWEALTH OF PENNSYLVANIA

MAYVIEW STATE HOSPITAL
DEPARTMENT OF PUBLIC WELFARE
STATISTICS

FOR THE FISCAL YEARS ENDED JUNE 30, 1966 AND 1965

	<u>YEAR ENDED JUNE 30</u> <u>1966</u>	<u>1965</u>	<u>INCREASE</u> <u>(DECREASE)</u>
<u>RATED BED CAPACITY</u>	<u>2,684</u>	<u>2,684</u>	<u>0</u>
<u>AVERAGE DAILY PATIENT POPULATION</u>	<u>2,771</u>	<u>2,812</u>	<u>(41)</u>
<u>PATIENTS IN INSTITUTION</u>			
Beginning of year	<u>2,853</u>	<u>2,922</u>	<u>(69)</u>
Add:			
Admissions	809	871	(62)
Return from furloughs and paroles	475	439	36
Transfers in	<u>12</u>	<u>16</u>	<u>(4)</u>
Total Additions	<u>1,296</u>	<u>1,326</u>	<u>(30)</u>
Total	<u>4,149</u>	<u>4,248</u>	<u>(99)</u>
Deduct:			
Furloughs and paroles	727	736	(9)
Discharges	342(A)	391(A)	(49)
Deaths	214	263	(49)
Transfers out	<u>6</u>	<u>5</u>	<u>1</u>
Total Deductions	<u>1,289</u>	<u>1,395</u>	<u>(106)</u>
End of year	<u>2,860</u>	<u>2,853</u>	<u>7</u>
<u>TOTAL PATIENT DAYS</u>	<u>1,011,592</u>	<u>1,026,281</u>	<u>(14,689)</u>
<u>TOTAL PATIENT WEEKS</u>	<u>144,513</u>	<u>146,612</u>	<u>(2,099)</u>
<u>PER CAPITA OPERATING INCOME*</u>			
Part-pay patients	\$3.813	\$3.391	\$.422
Full-pay patients	1.167	1.306	(.139)
Sale of surplus products	.013	.021	(.008)
Miscellaneous	<u>.008</u>	<u>.010</u>	<u>.002</u>
TOTAL PER CAPITA OPERATING INCOME	<u>\$5.001</u>	<u>\$4.728</u>	<u>\$.273</u>



COMMONWEALTH OF PENNSYLVANIA

EXHIBIT D, CONTINUED

	<u>YEAR ENDED JUNE 30</u> <u>1966</u>	<u>1965</u>	<u>INCREASE</u> <u>(DECREASE)</u>
<u>PER CAPITA OPERATING EXPENSES*</u>			
Care of patients	\$22.520	\$20.560	\$1.960
Household and feeding	9.303	8.239	1.064
Plant and grounds	7.395	6.322	1.073
Auxiliary activities	3.041	2.633	.408
Administrative	2.160	1.968	.192
Agricultural activities	<u>1.074</u>	<u>1.002</u>	<u>.072</u>
TOTAL PER CAPITA OPERATING EXPENSES	<u>\$45.493</u>	<u>\$40.724</u>	<u>\$4.769</u>

(A) In addition to the discharges indicated by the Hospital records, there were 298 and 229 patients discharged while on parole for the periods ended June 30, 1966 and 1965, respectively.

*Based on patient weeks.



COMMONWEALTH OF PENNSYLVANIA

MAYVIEW STATE HOSPITAL
DEPARTMENT OF PUBLIC WELFARE
LITTLE STORE FUND
BALANCE SHEET
JUNE 30, 1966

ASSETSCurrent Assets

Cash:			
On hand	\$	110.00	
On deposit		<u>51,722.49</u>	\$51,832.49
Securities (at cost plus accrued interest)			6,221.20
Accounts receivable			210.35
Inventory (at cost)			<u>12,269.13</u>
			\$70,533.17

Fixed Assets

Fixtures and equipment		\$14,471.17	
Less reserve for depreciation		<u>2,293.55</u>	12,177.62

Other Assets

Deposits on U. S. postage stamps	\$	50.00	
Deposits on soft drink cases		<u>50.00</u>	<u>100.00</u>

TOTAL ASSETS			<u>\$82,810.79</u>
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LIABILITIES AND SURPLUSCurrent Liabilities

Accounts payable		\$15,556.90	
Unredeemed coupons		10,174.50	
Accrued salaries		9,181.40	
Retirement fund contribution		716.15	
Accrued taxes:			
Social security		385.62	
Pennsylvania sales tax		<u>31.29</u>	\$36,045.86

Surplus

TOTAL LIABILITIES AND SURPLUS			<u>\$82,810.79</u>
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COMMONWEALTH OF PENNSYLVANIA

MAYVIEW STATE HOSPITAL
DEPARTMENT OF PUBLIC WELFARE
LITTLE STORE FUND
COMPARATIVE STATEMENT OF INCOME AND SURPLUS
FOR THE FISCAL YEARS ENDED JUNE 30, 1966 AND 1965

	<u>YEAR ENDED JUNE 30</u>		<u>INCREASE</u>
	<u>1966</u>	<u>1965</u>	<u>(DECREASE)</u>
SALES	\$234,506.53	\$210,975.33	\$23,531.20
Cost of sales:			
Inventory at beginning of year	\$ 6,216.89	\$ 8,659.60	(\$ 2,442.71)
Purchases	<u>175,836.69</u>	<u>153,871.17</u>	<u>21,965.52</u>
	\$182,053.58	\$162,530.77	\$19,522.81
Inventory at end of year	<u>12,269.13</u>	<u>6,216.89</u>	<u>6,052.24</u>
	<u>\$169,784.45</u>	<u>\$156,313.88</u>	<u>\$13,470.57</u>
Gross Profit	<u>\$ 64,722.08</u>	<u>\$ 54,661.45</u>	<u>\$10,060.63</u>
Operating expenses:			
Salaries	\$ 29,870.00	\$ 28,454.33	\$ 1,415.67
Patient help	8,741.00	5,604.00	3,137.00
Food expense	2,363.00	2,594.90	(231.90)
State retirement	2,329.86	2,108.63	221.23
Social security	1,176.11	1,031.48	144.63
General store expense	891.71	976.25	(84.54)
Accounting service	600.00	600.00	-0-
Printing coupons	487.33	481.11	6.22
Depreciation	1,546.98	463.99	1,082.99
Willmark service	227.40	227.40	-0-
Repairs	175.33	116.20	59.13
Insurance	27.00	-0-	27.00
Safety deposit box	<u>4.00</u>	<u>-0-</u>	<u>4.00</u>
	<u>\$ 48,439.72</u>	<u>\$ 42,658.29</u>	<u>\$ 5,781.43</u>
Net Profit	<u>\$ 16,282.36</u>	<u>\$ 12,003.16</u>	<u>\$ 4,279.20</u>
Other income:			
Commission on vending machines	\$ 3,022.33	\$ 4,205.36	(\$ 1,183.03)
Interest	610.69	695.34	(84.65)
Bowling	43.00	32.95	10.05
Commission on sales tax	<u>3.76</u>	<u>3.54</u>	<u>.22</u>
	<u>\$ 3,679.78</u>	<u>\$ 4,937.19</u>	<u>(\$ 1,257.41)</u>
Net Income	<u>\$ 19,962.14</u>	<u>\$ 16,940.35</u>	<u>\$ 3,021.79</u>



COMMONWEALTH OF PENNSYLVANIA

EXHIBIT F, CONTINUED

	<u>YEAR ENDED JUNE 30</u>		<u>INCREASE</u>
	<u>1966</u>	<u>1965</u>	<u>(DECREASE)</u>
Brought Forward	\$ 19,962.14	\$ 16,940.35	\$ 3,021.79
Surplus at beginning of year	<u>37,052.79</u>	<u>76,412.44</u>	<u>(39,359.65)</u>
	<u>\$ 57,014.93</u>	<u>\$ 93,352.79</u>	<u>(\$36,337.86)</u>
Less distribution of surplus:			
Write-off deposits with State			
Treasurer (through Department of			
Public Welfare) for construction			
of Geriatrics Auxiliary Canteen	\$ -0-	\$ 49,050.00	(\$49,050.00)
Recreation Fund	<u>10,250.00</u>	<u>7,250.00</u>	<u>3,000.00</u>
	<u>\$ 10,250.00</u>	<u>\$ 56,300.00</u>	<u>(\$46,050.00)</u>
SURPLUS AT END OF YEAR	<u>\$ 46,764.93</u>	<u>\$ 37,052.79</u>	<u>\$ 9,712.14</u>



COMMONWEALTH OF PENNSYLVANIA

MAYVIEW STATE HOSPITAL
DEPARTMENT OF PUBLIC WELFARE
SPECIAL FUNDS

STATEMENT OF CASH RECEIPTS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1966

	<u>BALANCE</u> <u>JULY 1, 1965</u>	<u>RECEIPTS</u>	<u>EXPENDITURES</u>	<u>BALANCE</u> <u>JUNE 30, 1966</u>
Revenue Agent's Patients' Cash Fund	\$ 206,640.73	\$468,358.54	\$ 463,794.09	\$ 211,205.18
Patients' Cash Fund	134,344.08	246,556.80	203,000.60	177,900.28
Little Store Fund	45,284.55	407,548.79	401,000.85	51,832.49*
Home Industry Fund	1,420.11	13,220.21	12,305.11	2,335.21
Volunteer Fund	1,179.84	2,585.88	1,485.16	2,280.56
Rehabilitation and Transportation Fund	1,122.68	56.80	93.15	1,086.33
**Vocational Rehabilitation Fund	-0-	494.00	220.00	274.00
Recreation Fund	787.15	10,979.35	10,872.76	893.74
Mental Health Week Fund	657.84	1,250.00	203.46	1,704.38
Affiliate Student Nurses' Activity Fund	601.39	436.00	461.05	576.34

*Includes Coupon Redemption Fund transactions. Also, in addition to the cash balance as shown above, this Fund had \$570.09 on deposit with the State Treasurer for the Geriatrics Auxiliary Canteen.

**This Fund was established during April 1966.



COMMONWEALTH OF PENNSYLVANIA

ORIGIN AND PURPOSE

Mayview State Hospital, located in Mayview, Allegheny County, was established about the middle of the eighteenth century at a site in Mount Washington, Allegheny County. In 1818, the Hospital was removed to a new site on the north side of the Allegheny River and remained there until 1893, when it was again moved to what is now its present site in Mayview, and became known as Marshalsea. In 1916, its name was changed to the Pittsburgh City Home and Hospital at Mayview. By authority of Act of Legislature approved September 29, 1938, P. L. 53, as amended May 25, 1939, P. L. 193, the title and control of the Hospital were assumed by the Commonwealth. These Acts also authorized the change of name to Mayview State Hospital. The Commonwealth took formal possession on June 1, 1941. The purpose of the Hospital is to care for and treat the mentally ill of the City of Pittsburgh.

ORGANIZATION AND MANAGEMENT

Under provisions of Section 2313.1 of The Administrative Code, the management is vested in the Commissioner of Mental Health and the Superintendent of the Hospital, subject to the approval of the Secretary of Public Welfare.

MEMBERS OF BOARD

Sections 207, 208, 401 and 2313.3 of the Code make the Board of Trustees an advisory board which consists of nine members appointed by the Governor, by and with the advice and consent of two-thirds of all the members of the Senate, for a term of six years and until their successors are appointed and qualified, and the Secretary of Public Welfare, ex officio. Section 210 of the Code provides that the members of the Board shall serve without compensation.

The membership of the Board as of June 30, 1966 was as follows:

<u>NAME</u>	<u>ADDRESS</u>	<u>TITLE</u>
Forrester, William	Pittsburgh	President
Young, Edward P.	Pittsburgh	Vice-President
Wetherbee, Mrs. Margery B.	Pittsburgh	Secretary
Rosenn, The Honorable Max	Harrisburg	Member ex officio
Secretary of Public Welfare		
Balter, James S.	Pittsburgh	Member
Brown, Mrs. M. Elizabeth	Coraopolis	Member
Hutchison, Alfred L.	Pittsburgh	Member
Katsafanas, Dino W.	Pittsburgh	Member
Park, Norman	Pittsburgh	Member
Walgren, Mrs. Margaret L.	Mt. Lebanon	Member

SUPERINTENDENT

The Superintendent is appointed by the Secretary of Public Welfare upon the advice of the Board of Trustees and the Commissioner of Mental Health, subject to the approval of the Governor, to serve as executive officer of the Hospital. This position was filled by Dr. R. F. Downey during the fiscal year under review.



COMMONWEALTH OF PENNSYLVANIA

PERSONNEL

The tabulation below shows the average number of salaried and per diem employees for the fiscal years ended June 30, 1966 and 1965:

<u>YEAR</u>	<u>SALARIED</u>	<u>PER DIEM</u>	<u>TOTAL</u>
1966	997	26	1,023
1965	986	42	1,028

BONDED EMPLOYEES

All employees of the Hospital are bonded in the amount of \$10,000.00 each by a blanket policy carried with the Transamerica Insurance Company, except the Superintendent, Dr. R. F. Downey, who is bonded by the same company for an additional \$90,000.00.



COMMONWEALTH OF PENNSYLVANIA